



Got to be NC Festival  
 Attn: Letrice Vines  
 Commercial Space Application  
 1010 Mail Service Center  
 Raleigh, NC 27699-1010

Phone: 919.821-7400 ext 4502  
 Fax: 919.733-5079  
 Email: letrice.vines@ncagr.gov

**Application for Commercial/Concession Space  
 2010 Got to be NC Festival \*\*\*\* May 21-23, 2010**

**This is not a contract and no guarantee of space assignment is made. Pictures required with application. Do Not Send Payment with this application. If accepted, a 50% deposit is due by March 15<sup>th</sup>, with the entire balance due by May 10<sup>th</sup>.**

**NOTE: THIS APPLICATION MUST BE PRINTED AND MAILED WITH PICTURES INTO OUR OFFICE. THANK YOU!**

Name of Business: \_\_\_\_\_

Name & Title of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell phone number: \_\_\_\_\_ Fax: \_\_\_\_\_

Booth Coordinator: \_\_\_\_\_

Did you exhibit in the 2009 Got to be NC Festival  Yes  No

Have you or your company ever exhibited at the N.C. State Fair or N.C. Mountain State Fair?  Yes  No

If yes, under what name? \_\_\_\_\_

**Type of Exhibit or Concession:** (Check all that apply)

- Direct over the counter sales
- Demonstration of product/craftsmanship
- Order taking (deposits required)
- Giveaways/drawings are part of exhibit. ( This is subject to approval by Festival management. Enclose copy of entry form with description of item to be awarded, date of drawing, method used for notification of winner.)
- Promotional ( Display of products of services only)
- Amplified sound utilized
- Order taking (deposits not required)

**Indoor [ ] or Outside [ ] Space Needed** (Including Awnings, Doors, Tent Stakes, Hitches, Etc.)

Front Footage: \_\_\_\_\_ Depth: \_\_\_\_\_

**Type of Set-up:**  Tent  Trailer  Booth

**Electrical Requirements:**  20AMP  50AMP

**Products, foods, or services to be exhibited or sold.** List all items including brand names if applicable.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(continued)

Once a contract is issued, you may not sell or display any additional items without approval of Festival management.

All applications go through a screening and approval process conducted by Festival Management. Festival Management has the right to accept or deny any application and/or items or services being sold, exhibited, promoted or given away. The Festival attempts to select vendors who will complement the other products and services booked and what Festival Management believes will appeal to the Festival Attendee. The Festival strives to provide Festival patrons with exposure to exhibitors/vendors who provide quality products or services; therefore, it is very important to have as professional a display as possible.

**Insurance Requirements**

ALL CONCESSIONAIRES AND EXHIBITORS are required to have insurance. A Certificate of Insurance for General Liability coverage must be on file in the State Fair Office. Minimum requirements are \$1,000,000 Combined Single Limit, for each occurrence, including products for Food Concessionaires. This certificate is due May 10<sup>th</sup>. **The certificate must be issued by: A. An insurance company licensed to do business in the State of North Carolina. B. Must be countersigned by an agent of record approved by the Commissioner of Insurance, State of North Carolina. C. The North Carolina State Fair MUST BE LISTED AS AN ADDITIONAL INSURED on the certificate for the protection of the State Fair. The dates of coverage is for May 19 – 24, 2010. (This include set up and break down).**

**Outside Spaces:** Spaces are sold by the front foot, in five-foot increments, with a minimum of ten front feet. Most outside spaces have a depth of 20 feet. (A few spaces have more depth than 20 feet, but this would be based on availability.) Outdoor and indoor spaces can be for Commercial Exhibits, Non-Commercial Exhibits, Farm Machinery, Parts, Clothing, Outdoor Recreation Equipment, or Power Equipment Displays.

**COMMERCIAL RATE** is \$30.00 per front foot with a 10-foot minimum, with a \$50.00 surcharge for corners. **AGRICULTURAL RATE** is \$15.00 per front foot. Corners are an additional \$20.00 per corner. The Farm Equipment bulk rate is \$300 per 30'x30' space.

Depth over 20' is charged at ½ the front foot lease rate, if available. **Rates are subject to change.** Electrical hook-up is not included in the space rate. These areas and rates are subject to availability and Festival Management discretion.

**The electrical rate\* for outdoor vendors is: 20 AMP 110V-\$50.00; 50 AMP- \$100.00**

**The electrical rate\* for indoor vendors is: 20 AMP 110V -\$25.00**

**\* These are per tap.**

Business or Festival References: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date Submitted \_\_\_\_\_

By March 1, 2010, mail this application with photos to:

Letrice Vines, NC State Fair, 1010 Mail Service Center, Raleigh, NC 27699-1010